



Supra Lockbox Transfer Form

To be completed by the lockbox SELLER

This form must be completed and submitted to the Member Services Department whenever a Canopy MLS Supra Key holder purchases or acquires a Lockbox from another Canopy MLS Supra Key holder or firm. If Member Services does not receive this form after the purchase of lockbox(es), the lockbox(es) will remain under the name of the previous owner and any information related to the lockbox(es), such as shackle codes, will not be available to the new owner.

Submit the completed form to Member Services via email (membership@canopyrealtors.com) or fax to 980-556-7803.

Current Owner: Individual Firm*

Name (print): _____ MLS Login ID: _____

*Note: if current ownership is under a *firm*, this form must be completed by the firm's Member Participant (head of firm).

Firm (if applicable): _____ Firm MLS ID: _____

With this form, please transfer *ownership* of the below listed lockbox serial number(s) to:

NEW Individual _____ (print) MLS Login ID _____

NEW Firm _____ (print) Firm MLS ID _____

By requesting this, I understand that I am relinquishing all ownership rights of these boxes.

Current Owner (or MP) Signature: _____ Date _____

Current owner Contact Phone # _____

New owner Contact Phone # _____

Supra Lockbox Serial Number(s) to be Transferred to NEW Owner:

(Please attach additional sheet if needed)
