



**AFFILIATE SUPRA ELECTRONIC
KEY APPLICATION**

Phone: (704) 940-3110 Fax: (980) 556-7803
Email: membership@canopyrealtors.com

This form is **only applicable** for individuals who are active Affiliate members with an association **where Canopy MLS is the primary MLS**. (See page 2 of this form for Canopy MLS rules regarding allowable users.)

Please indicate which of the following Canopy MLS association(s) you hold Affiliate Membership:

Burke Catawba Valley CCAR Cleveland GAR
 Hendersonville LOTSAR Lincoln McDowell Rutherford
 Salisbury/Rowan UCAR PRAR

Please include a letter of good standing from your Association with this form as well as the Supra eKEY Sub-License Agreement.

PERSONAL INFORMATION:

Name (as appears on prof. license, print) _____

Nickname _____ Prof. License #: _____ Birth date.: _____

Description of Services: Engineering Financial Home Warranty Pest Control
 Inspection (Type: Home / Radon / Other _____) Other (Explain: _____)

Home Address _____
Street _____ City _____ State _____ Zip _____

Home Phone _____ Home Fax _____ Cell Phone _____

E-Mail (required) _____ Website _____

Preferred Mailing Address: Office Home Other (_____)

Do you hold a Real Estate License? NO YES* License # _____ State: _____

*If yes, are you *actively* engaged in real estate brokerage? YES NO

COMPANY INFORMATION:

Company Name _____

Company Address _____
Street _____ City _____ State _____ Zip _____

Company Phone _____ Fax _____ Web Site _____

Is this your own company? YES NO*

*If No, is this company currently affiliated with Canopy? YES** NO

**If Yes, name of owner/head of company (print): _____

Date: _____

Signature of Head of Company (authorizing electronic key access for above listed Affiliate applicant)



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Phone: (704) 940-3110 Fax: (980) 556-7803
Email: membership@carolinahome.com

AFFILIATE KEYHOLDER: Means an affiliate member of Canopy Realtor® Association or another Realtor® association where Canopy MLS is the primary MLS, as defined in subsections (1) and (2) below.

- I. General Contractors and Inspectors (Home, Radon, Pest and Structural Engineers) qualify, provided proof of licensure is presented and, if applicable, proof that individual is an affiliate member, in good standing, of another Realtor® association. General Contractor and Inspector Affiliate Keyholders are prohibited from using any lockbox key or access information to provide access to a property to any person but him- or herself, unless the other person is accompanying the General Contractor or Inspector Affiliate Keyholder and the other person’s presence is required for the purpose of completing the General Contractor or Inspector Affiliate Keyholder work. If the potential buyer will be present for the inspection or appointment with the general contractor, then a licensed real estate agent must also attend, unless express written permission has been granted by the seller or seller’s representative for the buyer to attend the inspection or appointment with the general contractor without a licensed real estate agent. The general contractor or licensed home inspector is liable for actions of other persons he or she admits to a property as if the licensed home inspector had committed those actions him- or herself.
- II. Photographers/Virtual Tour Developers: Individual must be an employee of a real estate firm, and the MP of the office must make a formal request in writing. (Amended 5- 08) Unlicensed assistants are not permitted to lease a key.

Affiliate Keyholder Specifics:

- The Affiliate Keyholder can access any Supra electronic lockbox during timed access hours:
 - 8 a.m.-10 p.m., daylight saving time, and 7 a.m.-9 p.m. throughout the rest of the year.
- The Supra electronic lockbox records all entries by a keyholder into a property.
- There is a \$30 quarterly usage fee billed to the individual keyholder by Canopy MLS:
 - 1Q – Billed: Dec. 1 Due: Jan. 2 by 5 p.m.
 - 2Q – Billed: March 1 Due: April 1 by 5 p.m.
 - 3Q – Billed: June 1 Due: July 1 by 5 p.m.
 - 4Q – Billed: Sept. 1 Due: Oct. 1 by 5 p.m.

By signing this application, you understand and agree that you are bound by the terms of the “Canopy MLS Rules and Regulations” and are fully responsible for the payment of any fines and fees assessed based upon any violation of these rules.

Key Applicant Signature: _____ Date _____

Printed name: _____