

Status Information

***Denotes Required Fields**

*Status Information

Incomplete
Coming Soon-No Show
Active

*Marketing/Active Date

THE DATE ENTERED INTO THIS FIELD IS WHEN THE LISTING SHOULD TRANSITION TO ACTIVE STATUS.

The Listing Brokerage must input each listing required to be submitted to the Service within one (1) business day of the "Marketing Date" in North Carolina or the beginning of the term of the listing for South Carolina, or within one (1) business day of marketing the listing to the public, whichever occurs first. [Canopy MLS Rules and Regulations, Sections 1.1.1 and 1.1.2]

Location Information

***State**

***County**

***Parcel ID**

***City Taxes Paid To**

***Deed Reference (Bk/Pg)**

Plat Reference Pages

***Street Number**

Pre Direction

***Street Name**

***Street Type**

Street Direction

Lot/Unit #

***City**

***Zip Code**

Zip + 4

Additional Parcels

***Zoning Specification**

Zoning Code

Plat Book/Slide

Tax Block/Section

Subdivision

Complex

***Legal Description**

***Elementary School**

***Middle School**

***High School**

Mapping

You must pinpoint your property on the map by clicking "Get Lat/Long from Address" for automatic geo-coding or by clicking "Set Lat/Long Manually" if the property cannot be mapped automatically. Or you can type in the Latitude and Longitude then click Update Map.

***Latitude**

***Longitude**

You can also manually Choose Google Street View that appears on your listing map.

Agent & Office Information**Residential Multi Unit*****Denotes Required Fields**

Matrix™ Input Form

Attribution Type: Select the contact information provided to data recipients if allowed by your firm. Choose one.Listing Agent Email
Listing Agent -
Preferred PhoneCo List Agent Email
Co List Agent-
Preferred PhoneTeam Email
Team Preferred Phone
Office EmailOffice Phone
None**List Agent ID****Co List Agent ID****List Agent Name****Co List Agent Name****List Office Name****Co List Office Name****List Agent Team ID****Co List Agent Team ID****List Agent Team Name****Co List Agent Team Name****Listing Agreement Details*****Expiration Date*****Listing Agreement Type*****Listing Service*****Agent is Owner**Exclusive Right To Sell
Exclusive Right With Exception
Exclusive AgencyFull Service
Limited ServiceYes
No***Special Conditions**Affordable Homeownership Criteria
Bankruptcy Property
Estate
Foreclosure Proceeding Commenced
Fractional Ownership
HUD Owned
Relocation
Short Sale Subject to Lender or Other 3rd Party
Approval
Subject to Court ApprovalSubject to Lease
Transfer Due to Loan Default/Exempt from
Property Disclosure
VA
Undisclosed
None**Showing Information*****Showing Instructions**3rd Party Home
Advance Notice
Required - See Remarks
Call Listing Agent
Call Listing Office
Call SellerCall Tenant
Combination Lock Box
Corporate Home
Do Not Disturb Tenant
Key In Listing Office
Key with Listing AgentListing Agent Accompany
Lockbox/Key
No Sign
Onsite Agent
Showing Service
SignVacant
Other-See Remarks
None**Appointment Phone****Default number is ShowingTime™: 800-746-9464**

Denotes Required Fields*Showing Considerations**

Electricity Not On	No Exterior Lighting	Remote Location
Inconsistent Cell Service	No Heat	Security System
Limited Visibility From Road	No Interior Lighting	See Remarks
Minimal Exterior Lighting	Occupant May Be Present	
Minimal Interior Lighting	Pet(s) On Premises	

Syndication and Internet Information

*Allow Internet Listing Display	Yes	No	*Allow Syndication	Participant Options	None
*Allow Internet Address Display	Yes	No	Virtual Tour URL Branded		
*Allow Internet AVM	Yes	No	Web URL		
*Allow Internet Comment	Yes	No			

Property Information

*List Price	*Type	*Tax Value
	Portfolio	Fiveplex
	Apartments	Sixplex
	Duplex	Sevenplex
	Triplex	Eightplex
	Fourplex	Eightplex +
		*Year Built

Stories

***Basement**
Yes No

Additional Sub Types

Cottage
Garden
High-Rise
Live/Work
Loft
Mid-Rise
Patio Home
Studio
Other
N/A
None

Architectural Style

A-Frame	Modern
Arts and Crafts	Old World
Bungalow	Post and Beam
Cabin	Ranch
Cape Cod	Rustic
Charleston	Spanish
Circular	Traditional
Colonial	Transitional
Contemporary	Tudor
Cottage	Victorian
Dome	Williamsburg
European	Other
Farmhouse	
French Provincial	
Georgian	
Mediterranean	

***Pets Allowed**

Yes
No
Conditional

Breed Restrictions
Number Limit
Size Limit

Cats OK
Dogs OK
Call

Note

Property Information-Continued**Residential Multi Unit
Matrix™ Input Form*****Denotes Required Fields*****Ownership Period**

Seller does not yet own
Seller owned for at least one year
Seller owned for less than one year

Seller Name*Seller Phone*****Occupant Type**

Owner
Tenant
Vacant

***Assumable**

No
Non-Qualifying
Qualify

Proposed Financing

Assumable
Cash
Construction Perm Loan
Conventional
Exchange
FHA
FHA 203(K)
FMHA
Lease Purchase
NC Bond
Nonconforming Loan
Owner Financing

USDA Loan
VA Loan
Other-See Remarks

For auction use only:**Auction Bid Type**

Auction/Absolute
Auction/Reserve
Bid

Auction Bid Info

Actual List Price
Assessed Value
Market Value
Starting Bid

***Tenant Pays**

All except water
All Utilities
Cable TV
Electricity
Exterior Maintenance
Gas
Interior Common Lights

Outdoor Lighting
Trash Collection
Water
Other
None

***Owner Pays**

All Utilities
Cable TV
Electricity
Exterior Maintenance
Gas
Interior Common Lights
Management

Outdoor Lighting
Sewer
Snow Removal
Trash Collection
Water
Other - See Remarks
None

Land Information***Approx. Acres****Approx. Lot Dimensions****Building Information*****Total HLA*****Basement HLA****Non HLA Basement****Additional SQFT****Construction Information*****Construction Type**

Manufactured
Off Frame Modular
On Frame Modular
Site Built

***New Construction**

Yes
No

Construction Status

Completed
Under Construction
Land/Home Package
Proposed

Proposed Completion Date**Manufactured Home VIN****Builder Name****Builder Model/Plan**

*Denotes Required Fields

Association Information

*Subject to HOA

None Required
Optional

*Subject to CCRs

Yes Undiscovered
No

Subject to HOA Dues

Mandatory Voluntary
No

HOA Fee \$

HOA Fee 2 \$

Fee Frequency

Annually
Monthly
Quarterly
Semi-Annually
Triannual

Fee 2 Frequency

Annually
Monthly
Quarterly
Semi-Annually
Triannual

HOA Management Name

HOA 2 Management Name

HOA Management Phone

HOA 2 Management Phone

HOA Management Email

HOA 2 Management Email

Confirmed Special Assessment

Yes
No

Proposed Special Assessment

Yes
No

Confirmed Special Assessment Description

Proposed Special Assessment Description

"Confirmed Special Assessment Description" is required
when "Confirmed Special Assessment=Y.""Proposed Special Assessment Description" is required
when "Proposed Special Assessment=Y."

Units

Property Information

#Total Beds #Full Baths #Half Baths *#Total Units #Units Projected #Units Completed

Property Rooms

Primary Bedroom	Dining Area	Billiard	Great Room	Media Room	Sitting
Bedroom(s)	2nd Kitchen	Bonus Room	Great Room-	Mud	Solarium
Bathroom-Full	2nd Living Quarters	Breakfast	Two Story	Office	Study
Bathroom-Half	2nd Primary Bedrm	Den	Keeping Room	Parlor	Sunroom
Kitchen	Bar/Entertainment	Exercise Room	Laundry	Play Room	Utility Room
Living Room	Basement	Family Room	Library	Recreation Room	Wine Cellar
Dining Room	Bed/Bonus	Flex Space	Loft	Sewing	Workshop

Units Information

Unit Type: • Apartments • 1-Bedroom • 2-Bedroom • 3-Bedroom • 4-Bedroom+ • Condominium • Efficiency • Loft • Lot
• Manager's Unit • Manufactured Home • Modular • Penthouse • Single Family • Studio • Townhouse

Unit Features

Attic Finished	Cathedral Ceiling(s)	Foyer	Satellite Internet Avail	Wet Bar
Attic Other	Ceiling Fan(s)	Garage Shop	Sauna	Whirlpool
Attic Stairs Fixed	Central Vacuum	Garden Tub	Split BR Plan	Wired Internet Available
Attic Stairs Pulldown	Coffered Ceiling(s)	Hot Tub	Storage	Other - See Remarks
Attic Walk-in	Computer Niche	Kitchen Island	Tray Ceiling(s)	
Basement Shop	Drop Zone	Open Floorplan	Vaulted Ceiling(s)	
Breakfast Bar	Elevator	Pantry	Walk-In Closet(s)	
Built-in Features	Entry Hall	Reception Area	Walk-In Pantry	

Rooms

Primary Bedroom	Dining Area	Billiard	Great Room	Media Room	Sitting
Bedroom(s)	2nd Kitchen	Bonus Room	Great Room-	Mud	Solarium
Bathroom-Full	2nd Living Quarters	Breakfast	Two Story	Office	Study
Bathroom-Half	2nd Primary Bedrm	Den	Keeping Room	Parlor	Sunroom
Kitchen	Bar/Entertainment	Exercise Room	Laundry	Play Room	Utility Room
Living Room	Basement	Family Room	Library	Recreation Room	Wine Cellar
Dining Room	Bed/Bonus	Flex Space	Loft	Sewing	Workshop

*Unit Type

#Units

HLA

#Full Baths Monthly Rent

#Bedrooms #1/2 Baths

Unit Features

Rooms

Unit Type

#Units

HLA

#Full Baths Monthly Rent

#Bedrooms #1/2 Baths

Unit Features

Rooms

Unit Type

#Units

HLA

#Full Baths Monthly Rent

#Bedrooms #1/2 Baths

Unit Features

Rooms

Features***Denotes Required Fields****Residential Multi Unit****Matrix™ Input Form****Property Information****Exterior Features**

Elevator	In-Ground Irrigation	Rainwater Catchment	Other - See Remarks
Fenced Pasture	Lawn Maintenance	Rooftop Terrace	
Fire pit	Livestock Run In	Sauna	
Floating Dock	Outdoor Kitchen	Storage Unit	
Hot Tub	Outdoor Shower	Storage Unit (Off Site)	
In-Ground Gas Grill	Porte-cochere	Tennis Court(s)	

Lot Description

Adjoins National/ State Forest	Flood Plain	Pond	Views
Beachfront	Fruit Trees	Private	Waterfall
Cleared	Green Area	Riverfront	Waterfall - Artificial
Corner Lot	Hilly	Rolling Slope	Waterfront
Creekfront	Infill Lot	Runway Lot	Wetlands
Crops	Level	Sloped	Wooded
Cul-De-Sac	On Golf Course	Steep Slope	Other - See Remarks
End Unit	Open Lot	Stream/Creek	
Flood Fringe Area	Pasture	Taxiway Lot	
	Paved	Trees	

Fencing Features

Back Yard	Full
Barbed Wire	Invisible
Chain Link	Partial
Cross Fenced	Privacy
Electric	Stone
Fenced	Wood
Front Yard	

***Exterior Covering**

Aluminum	Hard Stucco	Synthetic Stucco
Asbestos	Hardboard Siding	Vinyl
Brick Full	Log	Wood
Brick Partial	Metal	Other -
Cedar Shake	Rough Sawn	See Remarks
Concrete Block	Shingle	N/A
Fiber Cement	Stone	
Glass	Stone Veneer	

***Foundation**

Basement
Crawl Space
Permanent
Pillar/Post/Pier
Slab
Other - See Remarks
N/A

Roof

Aluminum	Concrete Deck	Steel Deck	Wood Shake
Architectural -	Fiberglass -	Steel Joists	Wood Trusses
Shingle	Shingle	Steel Trusses	Other -
Asbestos -	Flat	Tar/Gravel	See Remarks
Shingle	Insulated	Tile	N/A
Built-Up	Metal	Wood Deck	
Composition -	Rubber	Wood Joists	
Shingle	Slate	Wood Rafters	

Basement Details *Basement Details is required if there is a basement.

Apartment	Exterior Entry	Partially Finished	Other
Basement Garage Door	Fully Finished	Storage Space	
Basement Shop	French Drain	Sump Pump	
Bath/Stubbed	Full	Unfinished	
Daylight	Interior Entry	Walk-Out Access	
Dirt Floor	Partial	Walk-Up Access	

Other Structures

Airplane Hangar	Gazebo	Outbuilding	Workshop
Auto Shop	Greenhouse	Packing Shed	Other - See Remarks
Barn(s)	Hay Storage	Shed(s)	None
Feed Barn	Milk Parlor	Tractor Shed	

Features-Continued***Denotes Required Fields****Residential Multi Unit****Matrix™ Input Form****Property Information-Continued****Elevation**

1000-1500 ft. Elev.	3500-4000 ft. Elev.
1500-2000 ft. Elev.	4000-4500 ft. Elev.
2000-2500 ft. Elev.	4500-5000 ft. Elev.
2500-3000 ft. Elev.	5000-5500 ft. Elev.
3000-3500 ft. Elev.	5500-6000 ft. Elev.

***Road Surface Type**

Concrete
Dirt
Gravel
Paved
Other

***Road Responsibility**

Publicly Maintained Road
Privately Maintained Road
Dedicated to Public -
Use Pending Acceptance
Other - See Remarks
No Road

Horse Amenities

Arena
Arena covered
Barn
Boarding Facilities
Corral(s)
Equestrian Facilities

Hay Storage
Horses Allowed
Paddocks
Palpation Chute
Pasture
Riding Trails

Round Pen
Run in Shelter
Shaving Bin
Stable(s)
Tack Room
Trailer Storage

Wash Rack
Other-See Remarks
None

Parking Information*** #Garage Spaces is required if there is a garage.****#Garage Spaces****#Carport Spaces****#Open Parking Spaces****#Assigned Spaces*****Main Level Garage**

Yes No

Garage SqFt**Parking Total*****Parking Features**

Assigned
Basement
Carport Attached
Carport Detached
Circular Driveway
Driveway
Electric Gate

Electric Vehicle -
Charging Station
Garage (Off Site)
Garage Attached
Garage Detached
Garage Door Opener
Garage Faces Front
Garage Faces Rear

Garage Faces Side
Garage Shop
Golf Cart Garage
Keypad Entry
On Street
Parking Deck
Parking Garage
Parking Lot

Parking Space(s)
Parking Space(s) (Off Site)
RV Access/ Parking
Shared Driveway
Tandem
Other - See Remarks
None

***Driveway**

Asphalt	Concrete	Gravel	None
Brick	Earth	Stone	
Cobblestone	Gated	Other	

Parking Description**Heating, Cooling, and Utilities Information*****Heating**

Active Solar Heat
Apollo System
Baseboard
Central
Ductless/Mini-Split -
System
Electric
ENERGY STAR-
Qualified Equipment
Floor Furnace

Forced Air
Fresh Air Ventilation
Geothermal
Heat Pump
Hot Water
Humidity Control
Kerosene
Natural Gas
Oil
Passive Solar

Propane
Radiant
Radiant Floor
Sealed Combustion-
Fireplace
Sealed Combustion-
Woodstove
Space Heater
Steam
Wall Furnace

Woodstove
Zoned
Other - See Remarks
N/A
None

Heating, Cooling, and Utilities Information-Continued

*Cooling

Attic Fan	Gas	Window Unit(s)
Ceiling Fan(s)	Geothermal	Zoned
Central Air	Heat Pump	Other - See Remarks
Dual	Humidity Control	N/A
Ductless/Mini-Split System	Multi Units	None
Electric	Varies by Unit	
ENERGY STAR-Qualified Equipment	Wall Unit(s)	

*Water Source

City Water	Public Water	Tap Fee-Required	Other -See Remarks
Community Well	Shared Well	Well Installed	None
County Water	Spring	Well Needed	

*Sewer

City Sewer	Septic Needed
County Sewer	Sewage Pump
Private Sewer	Shared Septic
Public Sewer	Tap Fee Required
Septic Installed	Other - See Remarks
Septic Installed (Off Site)	N/A
	None

Utilities

Cable Available	Solar
Cable Connected	Underground Power-Lines
Electricity Connected	Underground Utilities
Fiber Optics	Wired Internet Available
Natural Gas	Other - See Remarks
Phone Connected	None
Propane	
Satellite Internet - Available	

Interior Information

Interior Features

Attic Finished	Central Vacuum	Pantry	Other - See Remarks
Attic Other	Drop Zone	Sauna	None
Attic Stairs Fixed	Elevator	Split BR Plan	
Attic Stairs Pulldown	Entrance Foyer	Storage	
Attic Walk-in	Garden Tub	Walk-In Closet(s)	
Breakfast Bar	Hot Tub	Walk-In Pantry	
Built-in Features	Kitchen Island	Wet Bar	
Cable Prewire	Open Floorplan	Whirlpool	

*Appliances

Beverage Refrigerator	Energy Star® Light Fixtures	Oven
Convection Oven	Energy Star® Refrigerator	Plumbed For Ice Maker
Dishwasher	Exhaust Fan	Propane Water Heater
Disposal	Exhaust Hood	Refrigerator
Double Oven	Filtration System	Self-Cleaning Oven
Downdraft Cooktop	Freezer	Solar Hot Water
Dryer	Gas Cooktop	Tankless Water Heater
Dual Flush Toilets	Gas Oven	Trash Compactor
Electric Cooktop	Gas Range	Wall Oven
Electric Oven	Gas Water Heater	Warming Drawer
Electric Range	Grilltop	Washer
Electric Water Heater	Hybrid Heat Pump Water Htr	Washer/Dryer Included
Energy Star® Clothes Washer	Induction Cooktop	Water Softener
Energy Star® Dishwasher	Low Flow Fixtures	Wine Refrigerator
Energy Star® Dryer	Microwave	Other
Energy Star® Freezer	Oil Water Heater	None

Interior Information-Continued

*Laundry Features

Common Area	In Hall	Laundry Closet	Sink
Electric Dryer Hookup	In Kitchen	Laundry Room	Third Level
Gas Dryer Hookup	In Mud Room	Lower Level	Upper Level
In Basement	In Unit	Main Level	Washer Hookup
In Bathroom	In Utility Room	Multiple Locations	Other - See Remarks
In Carport	Inside	Outside	None
In Garage	Laundry Chute	Porch	

Accessibility Features

2 or More Access Exits	Entry Slope Less Than 1 Foot	No Interior Steps
Bath 60 Inch Turning Radius	Exterior Curb Cuts	Pool Power Lift
Bath Grab Bars	Exterior Wheelchair Lift	Pool Ramp Entry
Bath Lever Faucets	Garage Door Hgt More 84"	Ramp-Main Level
Bath Low Mirrors	Hall Width 36 Inches or More	Remote Devices
Bath Raised Toilet	Handicap Parking	Stair Lift
Bath Roll-In Shower	Kitchen 60 Inch Turning Radius	Tactile/Visual Markers
Bath Roll-Under Sink	Kitchen Low Cabinetry	Thresholds 5/8 Inches
Bath Scald Control Faucet	Kitchen Low Counters	Vehicle Transfer Area
Closet Bars 15-48 Inches	Kitchen Modified Range	Wheelchair Height Mailbox
Door Width 32 Inches or More	Kitchen Raised Dishwasher	Wheelchair Height Shelves
Doors-Lever Handle	Kitchen Roll-Under Sink	Zero-Grade Entry
Doors-Recede	Kitchen Side Open Oven	Other - See Remarks
Doors-Swing In	Lowered Light Switches	
Elevator	Mobility Friendly Flooring	

Fireplace YN Yes No

Fireplace Features

Bonus Room	Gas Starter	Living Room	See Through
Den	Gas Unvented	Outside	Wood Burning
Electric	Gas Vented	Pellet Stove	Wood Burning Stove
Family Room	Great Room	Porch	Other - See Remarks
Fire pit	Insert	Primary Bedroom	
Gas	Keeping Room	Propane	
Gas Log(s)	Kitchen	Recreation Room	

Door Features

French Doors
Insulated Door(s)
Mirrored Closet Door(s)
Pocket Door(s)
Screen Door(s)
Sliding Door
Storm Door(s)

Window Features

Insulated Window(s)
Skylight(s)
Storm Window(s)
Window Treatments

Patio and Porch

Awnings
Balcony
Covered
Deck
Enclosed
Front Porch
Glass Enclosed
Patio
Porch
Rear Porch
Screened
Side Porch
Terrace
Wrap Around
Other - See Remarks

Note

*Denotes Required Fields

Interior Information-Continued

Other Equipment

Fuel Tank
Generator

Generator Hookup
Network Ready

Surround Sound
Other - See Remarks

Security Features

Carbon Monoxide Detector(s)
Fire Sprinkler System
Intercom

Radon Mitigation System
Community Security Service
Security System

Smoke Detector
None

Floor Covering

Bamboo
Brick
Carpet
Concrete
Cork
Laminate Stone

Laminate Tile
Laminate Wood
Linoleum
Marble
Parquet
Prefinished Wood

Slate
Stone
Sustainable
Terrazzo
Tile
Vinyl

Vinyl Plank
Wood
Other - See Remarks

*Fixtures Exclusion

Yes No

Fixtures Exclusion Description

"Fixtures Exclusion Desc." is required if "Fixtures Exclusion=Y."

Community Features

55 and Older
Airport/Runway
Business Center
Cabana
Club House
Concierge
Dog Park
Elevator
Fitness Center

Game Court
Gated Community
Golf Course
Helipad
Hot Tub
Lake Access
Picnic Area
Playground
Pond

Putting Green
Recreation Area
Rooftop Terrace
RV/Boat Storage
Sauna
Sidewalks
Ski Slopes
Sport Court
Stable(s)

Street Lights
Tennis Court(s)
Walking Trails
Other
None

Restrictions

Architectural Review
Building
Deed
Height
Historical
Livestock Restriction
Manufactured Home Allowed

Manufactured Home -
Not Allowed
Modular Allowed
Modular Not Allowed
No Representation
No Restrictions
Short Term Rental Allowed

Signage
Square Feet
Subdivision
Use
Other - See Remarks
N/A

Restrictions Description 500 characters max

*Denotes Required Fields

Water Amenities and Views

Lake/Water Amenities * Lake/Water Amenities is required if the Lot Description indicates any type of waterfront.

Beach	Boat Slip (Deed) (Off Site)	Personal Watercraft Lift
Beach - Community	Boat Slip (Lease/License)	Pier
Boat House	Boat Slip (Lease/License)(Off	Pier - Community
Boat Lift	-Site)	Retaining Wall
Boat Lift – Community	Covered Structure	Stationary Dock
Boat Ramp	Dock - Community	Other - See Remarks
Boat Ramp – Community	Floating Dock	None
Boat Slip – Community	Paddlesport Launch Site	
Boat Slip (Deed)	Paddlesport Launch - Comm	

Waterbody Name * Waterbody Name is required if the Lot Description indicates any type of waterfront.

View

City	Water
Golf Course	Winter
Long Range	Year Round
Mountain(s)	

Pool Features

Above Ground	Outdoor Pool
Fenced	Outdoor Pool – Community
Heated	Pool/Spa Combo
In Ground	Salt Water
Indoor Pool – Community	
Indoor	
Infinity	
Lap	

Green Information

Green Sustainability

Advanced Framing	No VOC Coatings	Spray Foam Insulation
Concrete Construction	Photovoltaic – Solar Power	Xeriscaping Drought Resist. Plnts
Engineered Wood Products	Recycled Materials	
Low VOC Coatings	Salvaged Materials	

Power Production Ownership

Seller Owned
Third-Party Owned

Power Production Size
(Kilowatts Direct Current)

KWDC

Power Production Year

Verification Type

Earth Craft House	HERS Index Score	Pearl Certification
Energy Star Certified Homes	LEED For Homes	None
Environments for Living	NGBS National Green Building-	
Green Built Homes	Standard	

Verification Type

Verification Metric
(numeric score)

Verification Rating
(i.e., gold, silver)

Verification Year

Verification Type

Verification Metric
(numeric score)

Verification Rating
(i.e., gold, silver)

Verification Year

Verification Type

Verification Metric
(numeric score)

Verification Rating
(i.e., gold, silver)

Verification Year

Remarks

Residential Multi Unit
Matrix™ Input Form

Public Remarks

Characters: 1000

Agent Remarks

Characters: 1000

Directions

Characters: 1024

Syndication Remarks

Characters: 1100

Company Remarks

Characters: 1500