

Status Information***Denotes Required Fields*****Status Information**

Incomplete
Coming Soon-No Show
Active

***Marketing Date**

The Listing Brokerage may, with the informed consent of the Seller(s), submit commercial listings to the MLS. Reporting status changes and closings of sales information is a condition of submitting any listing to the Service.
The Marketing Date can be no later than 21 days from the date the listing is submitted to the MLS under Coming Soon-No Show Status.

Location Information***State*****County*****Parcel ID*****City Taxes Paid To*****Deed Reference (Bk/Pg)****Plat Reference Pages*****Street Number****Pre Direction*****Street Name*****Street Type****Street Direction****Lot/Unit #*****City*****Zip Code****Zip + 4****Additional Parcels*****Zoning Specification****Zoning Code****Plat Book/Slide****Tax Block/Section****Project Name*****Legal Description****Cross Street**

The name of the nearest street that intersects with the street the listed property is on.

Mapping

You must pinpoint your property on the map by clicking "Get Lat/Long from Address" for automatic geo-coding or by clicking "Set Lat/Long Manually" if the property cannot be mapped automatically. Or you can type in the Latitude and Longitude then click Update Map.

Latitude**Longitude**

You can also manually Choose Google Street View that appears on your listing map.

Agent & Office Information***Denotes Required Fields****Commercial Sale**
Matrix™ Input Form**Attribution Type:** Select the contact information provided to data recipients if allowed by your firm. Choose one.

Listing Agent Email	Co List Agent Email	Team Email	Office Phone
Listing Agent - Preferred Phone	Co List Agent- Preferred Phone	Team Preferred Phone	None
		Office Email	

List Agent ID**Co List Agent ID****List Agent Name****Co List Agent Name****List Office Name****Co List Office Name****List Agent Team ID****Co List Agent Team ID****List Agent Team Name****Co List Agent Team Name****Listing Agreement Details*****Expiration Date*****Listing Agreement Type*****Listing Service*****Agent is Owner**

Exclusive Right To Sell
 Exclusive Right With Exception
 Exclusive Agency

Full Service
 Limited Service

Yes
 No

Buyer Agency Comp**Buyer Agency Comp Type****Bonus**

% \$

Sub Agency Comp**Sub Agency Comp Type*****Variable Rate Commission**

% \$

Yes No

Transaction Broker Comp**Transaction Broker Comp Type**

% \$

Transaction Broker Comp applies only to South Carolina listings**Special Conditions**

Bankruptcy Property
 Estate
 Foreclosure Proceeding Commenced
 Fractional Ownership
 HUD Owned
 Relocation
 Short Sale Subject to Lender or Other 3rd Party
 Approval

Subject to Court Approval
 Subject to Lease
 Transfer Due to Loan Default/Exempt from
 Property Disclosure
 VA
 Undisclosed
 None

*Denotes Required Fields

Auction Bid Type

Auction/Absolute
Auction/Reserve
Bid

Auction Bid Info

Actual List Price
Assessed Value
Market Value
Starting Bid

***Ownership Period**

Seller does not yet own
Seller owned for at least one year
Seller owned for less than one year

***Seller Name**

Seller Phone

***Occupant Type**

Owner Tenant Vacant

Income/Financial Information

Annual Scheduled Income

Gross Operating Income

Vacancy Rate

Operating Expenses

Financial Info

Annual NOI

Proposed Financing

Assumable
Build to Suit
Cash
Construction Perm Loan
Conventional

Exchange
FHA
Ground Lease
Lease
Lease Back

Lease Option
Lease Purchase
Nonconforming Loan
Owner Financing
VA Loan

Wrap Around
Other- See Remarks

Documents Available

Aerial Photo
Appraisal
Brochure
Data Sheets
Floor Plan
Investment Analysis
Limited Information

Operating Expense Report
Perc Report
Plat
Proforma
Rent Roll
Survey
Tax Information

Title Comt
Title Search
Other - See Remarks
N/A
None

Land Information

***Approx. Acres**

Approx. Lot Dimensions

Building Information

***Min SQFT Available**

***Max SQFT Available**

of Buildings

of Rentals

***Min Lease/SQFT**

***Max Lease/SQFT**

of Stories

of Docks

Ceiling Height Feet

Celling Height Inches

of Units

Total HLA

of Drive-in Doors

of Bays

Garage SQFT

Office SQFT

Warehouse SQFT

*Denotes Required Fields

Matrix™ Input Form

Building Information-Continued

Commercial Location

Business Park
 Central Business District
 Corner
 Freestanding
 General Business District
 Green Area

Industrial Park
 Inside Lot
 Office Center
 Shopping Center
 Other

*Sale Includes

Building
 Business
 Equipment
 Fixtures
 Inventory

Land
 Licenses
 Livestock
 Other
 N/A

Baths Total

Construction Information

Construction Type

Manufactured
 Off Frame Modular
 On Frame Modular
 Site Built

*New Construction

Yes
 No

Construction Status

Completed
 Land/Home Package
 Proposed
 Under Construction

Builder Name

Proposed Completion Date

Association Information

*Subject to HOA

None
 Optional
 Required

*Subject to CCRs

Yes
 No
 Undiscovered

Subject to HOA Dues

Mandatory
 No
 Voluntary

Confirmed Special Assessment

Yes
 No

Confirmed Special Assessment Description

"Confirmed Special Assessment Description" is required when "Confirmed Special Assessment=Y."

Proposed Special Assessment

Yes
 No

Proposed Special Assessment Description

"Proposed Special Assessment Description" is required when "Proposed Special Assessment=Y."

Features

Property Information

Lot Description

Adjoins National/
 State Forest
 Beachfront
 Cleared
 Corner Lot
 Creekfront
 Crops
 Cul-De-Sac
 End Unit
 Flood Fringe Area

Flood Plain
 Fruit Trees
 Green Area
 Hilly
 Infill Lot
 Level
 On Golf Course
 Open Lot
 Pasture
 Paved

Pond
 Private
 Riverfront
 Rolling Slope
 Runway Lot
 Sloped
 Steep Slope
 Stream/Creek
 Taxiway Lot
 Trees

Views
 Waterfall
 Waterfall - Artificial
 Waterfront
 Wetlands
 Wooded
 Other - See Remarks

*Denotes Required Fields

Property Information-Continued

Fencing Features

Back Yard	Front Yard
Barbed Wire	Full
Chain Link	Partial
Cross Fenced	Privacy
Electric	Stone
Fenced	Wood

Exterior Covering

Aluminum	Glass	Synthetic Stucco
Asbestos	Hard Stucco	Tilt Wall
Block	Hardboard Siding	Vinyl
Brick Full	Hol Tile	Wood
Brick Partial	Log	Other - See Remarks
Cedar Shake	Metal	N/A
Concrete	Rough Sawn	
Concrete Block	Shingle	
Fiber Cement	Stone	
Frame	Stone Veneer	

Other Structures

Airplane Hangar	Gazebo	Outbuilding	Workshop
Auto Shop	Greenhouse	Packing Shed	Other - See Remarks
Barn(s)	Hay Storage	Shed(s)	None
Feed Barn	Milk Parlor	Tractor Shed	

Foundation

Crawl Space
Permanent
Pillar/Post/Pier
Slab
Other - See Remarks
N/A

Roof

Aluminum	Concrete Deck	Steel Deck	Wood Shake
Architectural - Shingle	Fiberglass - Shingle	Steel Joists	Wood Trusses
Asbestos - Shingle	Flat	Steel Trusses	Other - See Remarks
Built-Up	Insulated	Tar/Gravel	N/A
Composition - Shingle	Metal	Tile	
	Rubber	Wood Deck	
	Slate	Wood Joists	
		Wood Rafters	

*Basement

Yes No

Basement Details

None	Daylight	Interior Entry	Walk-Out Access
Apartment	Dirt Floor	Partial	Walk-Up Access
Basement	Exterior Entry	Partially Finished	Other
Basement Garage Door	Fully Finished	Storage Space	
Basement Shop	French Drain	Sump Pump	
Bath/Stubbed	Full	Unfinished	

Elevation

1000-1500 ft. Elev.	2000-2500 ft. Elev.	3000-3500 ft. Elev.	4000-4500 ft. Elev.	5000-5500 ft. Elev.
1500-2000 ft. Elev.	2500-3000 ft. Elev.	3500-4000 ft. Elev.	4500-5000 ft. Elev.	5500-6000 ft. Elev.

Road Surface Type

Concrete
Dirt
Gravel
Paved
Other

Road Frontage Type

4 Lane Highway	Private Road
City Street	State Highway
County Road	State Road
Easement	Unimproved
Interstate 1 mi or less	US Highway
Interstate Frontage	Other - See Remarks

*Denotes Required Fields

Property Information-Continued

*Road Responsibility

Publicly Maintained Road
Privately Maintained Road
Dedicated to Public -
Use Pending Acceptance
Other - See Remarks
No Road

Road Frontage #

Flood Plain

No Other
Yes N/A

Rail Service

No Other
Yes N/A

Parking Information

#Total Parking

#Open Parking Spaces

#Covered Spaces

Parking Features

Assigned	Electric Vehicle -	Garage Shop	RV Access/ Parking
Basement	Charging Station	Golf Cart Garage	Shared Driveway
Carport Attached	Garage Attached	Keypad Entry	Tandem
Carport Detached	Garage Detached	On Street	Other - See Remarks
Circular Driveway	Garage Door Opener	Parking Deck	None
Driveway	Garage Faces Front	Parking Garage	
Electric Gate	Garage Faces Rear	Parking Lot	
	Garage Faces Side	Parking Space(s)	

Parking Description

Heating, Cooling, and Utilities Information

Heating

Active Solar Heat	Forced Air	Passive Solar	Steam
Apollo System	Fresh Air Ventilation	Propane	Total Area
Baseboard	Geothermal	Radiant	Wall Furnace
Central	Heat Pump	Radiant Floor	Woodstove
Ductless/Mini-Split -	Hot Water	Sealed Combustion-	Zoned
System	Humidity Control	Fireplace	Other - See Remarks
Electric	Kerosene	Sealed Combustion-	N/A
ENERGY STAR-	Natural Gas	Woodstove	None
Qualified Equipment	Office Only	Separate Meters	
Floor Furnace	Oil	Space Heater	

Cooling

Attic Fan	Gas	Total Area
Ceiling Fan(s)	Geothermal	Wall Unit(s)
Central Air	Heat Pump	Window Unit(s)
Dual	Humidity Control	Zoned
Ductless/Mini-Split System	Multi Units	Other - See Remarks
Electric	Office Only	N/A
ENERGY STAR-Qualified Equipment	Separate Meters	None

*Denotes Required Fields

Heating, Cooling, and Utilities Information-Continued

Water Source

City Water	Public Water	Tap Fee-Required	Other -See Remarks
Community Well	Shared Well	Well Installed	None
County Water	Spring	Well Needed	

Sewer

City Sewer	Shared Septic
County Sewer	Tap Fee Required
Private Sewer	Other - See Remarks
Public Sewer	N/A
Septic Installed	None
Septic Needed	

Utilities

Cable Available	Solar
Cable Connected	Underground Power-Lines
Electricity Connected	Underground Utilities
Fiber Optics	Wired Internet Available
Natural Gas	Other - See Remarks
Phone Connected	None
Propane	
Satellite Internet - Available	

Interior Information

Accessibility Features

2 or More Access Exits	Entry Slope Less Than 1 Foot	No Interior Steps
Bath 60 Inch Turning Radius	Exterior Curb Cuts	Pool Power Lift
Bath Grab Bars	Exterior Wheelchair Lift	Pool Ramp Entry
Bath Lever Faucets	Garage Door Hgt More 84"	Ramp-Main Level
Bath Low Mirrors	Hall Width 36 Inches or More	Remote Devices
Bath Raised Toilet	Handicap Parking	Stair Lift
Bath Roll-In Shower	Kitchen 60 Inch Turning Radius	Tactile/Visual Markers
Bath Roll-Under Sink	Kitchen Low Cabinetry	Thresholds 5/8 Inches
Bath Scald Control Faucet	Kitchen Low Counters	Vehicle Transfer Area
Closet Bars 15-48 Inches	Kitchen Modified Range	Wheelchair Height Mailbox
Door Width 32 Inches or More	Kitchen Raised Dishwasher	Wheelchair Height Shelves
Doors-Lever Handle	Kitchen Roll-Under Sink	Zero-Grade Entry
Doors-Recede	Kitchen Side Open Oven	Other - See Remarks
Doors-Swing In	Lowered Light Switches	
Elevator	Mobility Friendly Flooring	

Floor Covering

Bamboo	Laminate Tile	Slate	Vinyl Plank
Brick	Laminate Wood	Stone	Wood
Carpet	Linoleum	Sustainable	Other - See Remarks
Concrete	Marble	Terrazzo	
Cork	Parquet	Tile	
Laminate Stone	Prefinished Wood	Vinyl	

Other Equipment

Compressor	Fuel Pump	Generator	Network Ready	Other-See Rmarks
Conveyor	Fuel Tank	Generator Hookup	Surround Sound	

*Denotes Required Fields

Interior Information-Continued

Security Features

Carbon Monoxide Detector(s)	Radon Mitigation System	Smoke Detector
Fire Sprinkler System	Community Security Service	None
Intercom	Security System	

Window Features

Display Window(s)	Skylight(s)	Window Treatments
Insulated Window(s)	Storm Window(s)	

Appliances

Beverage Refrigerator	Energy Star® Light Fixtures	Oven
Convection Oven	Energy Star® Refrigerator	Plumbed For Ice Maker
Dishwasher	Exhaust Fan	Propane Water Heater
Disposal	Exhaust Hood	Refrigerator
Double Oven	Filtration System	Self-Cleaning Oven
Downdraft Cooktop	Freezer	Solar Hot Water
Dryer	Gas Cooktop	Tankless Water Heater
Dual Flush Toilets	Gas Oven	Trash Compactor
Electric Cooktop	Gas Range	Wall Oven
Electric Oven	Gas Water Heater	Warming Drawer
Electric Range	Grilltop	Washer
Electric Water Heater	Hybrid Heat Pump Water Htr	Washer/Dryer Included
Energy Star® Clothes Washer	Induction Cooktop	Water Softener
Energy Star® Dishwasher	Low Flow Fixtures	Wine Refrigerator
Energy Star® Dryer	Microwave	Other
Energy Star® Freezer	Oil Water Heater	None

Building Features

Delivery Door	Front Elevation
Elevator	Loading Dock
Fixed Furniture	Reception Area

Fire Sprinkler Type

Dry	N/A
Wet	None
Other	

*Fixtures Exclusion

Yes No

Fixtures Exclusion Description

"Fixtures Exclusion Desc." is required if "Fixtures Exclusion=Y."

Restrictions and Use

*Restrictions

Architectural Review	Manufactured Home -	Signage
Building	Not Allowed	Square Feet
Deed	Modular Allowed	Subdivision
Height	Modular Not Allowed	Use
Historical	No Representation	Other - See Remarks
Livestock Restriction	No Restrictions	N/A
Manufactured Home Allowed	Short Term Rental Allowed	

*Denotes Required Fields

Restrictions and Use-Continued

*Restrictions Description

*Suitable Use

Agricultural	Fishery	Pasture/Grazing	Timber
Cattle	Gardening	Poultry	Tree Farm
Commercial	Horses	Private Estate	Other - See Remarks
Dairy	Industrial	Recreational/2nd House	
Development	Multi-Family	Residential	
Farm	Orchard	Subdevelopment	

Easement

Drainage	Gas	Sewer	Water	N/A
Electric	Ingress/Egress	Telephone	Other	None

Water Amenities and Views

Lake/Water Amenities

Beach	Boat Slip (Deed)	Pier
Beach - Community	Boat Slip (Lease/License)	Pier - Community
Boat House	Covered Structure	Retaining Wall
Boat Lift	Dock - Community	Stationary Dock
Boat Lift - Community	Floating Dock	Other - See Remarks
Boat Ramp	Paddlesport Launch Site	None
Boat Ramp - Community	Paddlesport Launch - Comm	
Boat Slip - Community	Personal Watercraft Lift	

Waterbody Name

View

City	Long Range	Water	Year Round
Golf Course	Mountain(s)	Winter	

Note

*Denotes Required Fields

Green Information

Green Sustainability

Advanced Framing
Concrete Construction
Engineered Wood Products
Low VOC Coatings

No VOC Coatings
Photovoltaic - Solar Power
Recycled Materials
Salvaged Materials

Spray Foam Insulation
Xeriscaping Drought Resist. Plnts

Verification Type

Earth Craft House
Energy Star Certified Homes
Environments for Living

Green Built Homes
HERS Index Score
LEED For Homes

NGBS National Green Building-
Standard
None

Verification Type

Verification Metric
(numeric score)

Verification Rating
(i.e., gold, silver)

Verification Year

Verification Type

Verification Metric
(numeric score)

Verification Rating
(i.e., gold, silver)

Verification Year

Verification Type

Verification Metric
(numeric score)

Verification Rating
(i.e., gold, silver)

Verification Year

Note

Remarks

Commercial Sale
Matrix™ Input Form

Public Remarks

Characters: 1000

Agent Remarks

Characters: 1000

Directions

Characters: 1024

Syndication Remarks

Characters: 1100

Company Remarks

Characters: 1500

Compensation Comments

Characters: 500