



***Denotes Required Fields**

***STATUS**

- Incomplete
- Coming Soon-No Show
- Active

***MARKETING DATE**

Use the "Marketing Date" (as it is known in North Carolina) from the listing agreement or the beginning of the term of the listing (for South Carolina). The Marketing Date can be no later than 21 days from the date the listing is submitted to the MLS under Coming Soon-No Show Status.

LOCATION INFORMATION

***COUNTY**

PARCEL ID

***STREET #**

PRE DIRECTION

***STREET NAME**

***STREET TYPE**

STREET DIRECTION

LOT/UNIT#

***CITY**

***STATE**

***ZIP**

ZIP + 4

***ZONING**

ZONING CODE

***SUBDIVISION**

COMPLEX NAME

***ELEMENTARY SCHOOL**

***MIDDLE SCHOOL**

***HIGH SCHOOL**

***MAPPING**

You must pinpoint your property manually on the map using the Set Lat/Long Manually or you can type in the Latitude and Longitude then click Update Map.

***LATITUDE**

***LONGITUDE**

You can also manually Choose Google Street View that appears on your listing map.

NOTES

LISTING AGENT AND LISTING OFFICE

RENTAL

*Denotes Required Fields

*LIST AGENT MLS ID	AGENT NAME	OFFICE NAME
LIST AGENT TEAM ID		
CO AGENT MLS ID	AGENT NAME	OFFICE NAME
CO AGENT TEAM ID		

COMPENSATION AND MISC INFORMATION

***AVAILABILITY DATE**

AGENT/OWN Yes No

***SHOWING INSTRUCTIONS**

APPOINTMENT PH.

Charlotte Area ShowingTime number is 800-746-9464.
Asheville Area ShowingTime number is 828-651-8883.

- 3rd Party Home
- Call Listing Agent
- Call Listing Office
- Call Seller
- Call Tenant
- Combination
- Corporate Home
- Do Not Disturb Tenant
- Key In Listing Office
- Key with Listing Agent
- Listing Agent Accompany
- Lockbox/Key
- No Sign
- Onsite Agent
- Showing Service
- Vacant
- Other-See Media/Remarks
- None

***LISTING TYPE** Exclusive Right Exclusive Agency

***FULL SERVICE** Yes No

***EXPIRATION DATE**

***COMPENSATION**

***COMPENSATION TYPE** Dollar
% Full Months Rent
% Lease Term

BONUS (\$)

***ALLOW INTERNET LISTING DISPLAY** Yes No

***ALLOW INTERNET AVM** Yes No

***ALLOW INTERNET ADDRESS DISPLAY** Yes No

***ALLOW INTERNET COMMENT** Yes No

***ALLOW SYNDICATION** Yes No

OFFICE INVENTORY

VIRTUAL TOUR URL UNBRANDED

VIRTUAL TOUR URL BRANDED

WEB URL

NOTES

PROPERTY INFORMATION

RENTAL

*Denotes Required Fields

*MONTHLY RENT		CONTACT NAME		CONTACT PHONE	
*TYPE Apartments Co-op Commercial Condominium Duplex House Manufactured Doublewide Manufactured Singlewide Manufactured Triplewide Townhouse		*APPROX. ACRES		SECURITY DEPOSIT	
*SUB TYPE 1 Story 1 Story/Basement 1 Story/Basement/ F.R.O.G. 1 Story/F.R.O.G. 1.5 Story 1.5 Story/Basement 2 Story 2 Story/Basement 2.5 Story 2.5 Story/Basement 3 Story 3 Story/Basement 4 Story Cabin Cottage Garden High-Rise		LEASE TERM Live/Work Loft Mid-Rise Modular Home Patio Home Split Foyer Split Level Tri-Level Triplex/Multiplex Other 1 Year 2 Year 3 Year Month To Month Weekly Other None		*UNITS LEVEL IN BUILDING 1-20+ FURNISHED No Yes Optional SMOKING ALLOWED No Yes	
				*ENTRY LEVEL Main Upper Lower Basement Third PETS Conditional No Yes PET FEE	

HLA MAIN

UNHEATED SQFT:
MAIN

ADDITIONAL
SQFT

***SUBJECT TO HOA**

HLA UPPER

UNHEATED SQFT:
UPPER

OCCUPANT TYPE

Optional
Required
None

HLA THIRD

UNHEATED SQFT:
THIRD

Owner
Tenant
Vacant

HLA
BASEMENT

UNHEATED SQFT:
BASEMENT

HLA LOWER

UNHEATED SQFT:
LOWER

NOTES

ROOMS

RENTAL

*Denotes Required Fields

ROOM DETAILS

***Total # Beds**

***Total # Full Baths**

***Total # Half Baths**

***MAIN LEVEL**

Bedrooms

Full Baths

Half Baths

2nd Living Quarters	Computer Niche	Great Room-2 Story	2nd Master	Sitting
Bar/Entertainment	Den	Keeping Room	Media	Solarium
Basement	Dining Area	Kitchen	Mud	Study
Bathroom(s)	Dining Room	2nd Kitchen	Office	Sunroom
Bedroom(s)	Entry Hall	Laundry	Pantry	Utility
Bedroom/Bonus	Exercise	Library	Parlor	Wine Cellar
Billiard	Family Room	Living Room	Play Room	Workshop
Bonus Room	Foyer	Loft	Rec Room	None
Breakfast	Great Room	Master Bedroom	Sewing	

***UPPER LEVEL**

Bedrooms

Full Baths

Half Baths

2nd Living Quarters	Computer Niche	Great Room-2 Story	2nd Master	Sitting
Bar/Entertainment	Den	Keeping Room	Media	Solarium
Basement	Dining Area	Kitchen	Mud	Study
Bathroom(s)	Dining Room	2nd Kitchen	Office	Sunroom
Bedroom(s)	Entry Hall	Laundry	Pantry	Utility
Bedroom/Bonus	Exercise	Library	Parlor	Wine Cellar
Billiard	Family Room	Living Room	Play Room	Workshop
Bonus Room	Foyer	Loft	Rec Room	None
Breakfast	Great Room	Master Bedroom	Sewing	

***THIRD LEVEL**

Bedrooms

Full Baths

Half Baths

2nd Living Quarters	Computer Niche	Great Room-2 Story	2nd Master	Sitting
Bar/Entertainment	Den	Keeping Room	Media	Solarium
Basement	Dining Area	Kitchen	Mud	Study
Bathroom(s)	Dining Room	2nd Kitchen	Office	Sunroom
Bedroom(s)	Entry Hall	Laundry	Pantry	Utility
Bedroom/Bonus	Exercise	Library	Parlor	Wine Cellar
Billiard	Family Room	Living Room	Play Room	Workshop
Bonus Room	Foyer	Loft	Rec Room	None
Breakfast	Great Room	Master Bedroom	Sewing	

***LOWER LEVEL**

Bedrooms

Full Baths

Half Baths

2nd Living Quarters	Computer Niche	Great Room-2 Story	2nd Master	Sitting
Bar/Entertainment	Den	Keeping Room	Media	Solarium
Basement	Dining Area	Kitchen	Mud	Study
Bathroom(s)	Dining Room	2nd Kitchen	Office	Sunroom
Bedroom(s)	Entry Hall	Laundry	Pantry	Utility
Bedroom/Bonus	Exercise	Library	Parlor	Wine Cellar
Billiard	Family Room	Living Room	Play Room	Workshop
Bonus Room	Foyer	Loft	Rec Room	None
Breakfast	Great Room	Master Bedroom	Sewing	

***BASEMENT LEVEL**

Bedrooms

Full Baths

Half Baths

2nd Living Quarters	Computer Niche	Great Room-2 Story	2nd Master	Sitting
Bar/Entertainment	Den	Keeping Room	Media	Solarium
Basement	Dining Area	Kitchen	Mud	Study
Bathroom(s)	Dining Room	2nd Kitchen	Office	Sunroom
Bedroom(s)	Entry Hall	Laundry	Pantry	Utility
Bedroom/Bonus	Exercise	Library	Parlor	Wine Cellar
Billiard	Family Room	Living Room	Play Room	Workshop
Bonus Room	Foyer	Loft	Rec Room	None
Breakfast	Great Room	Master Bedroom	Sewing	

***2nd LIVING QUARTERS**

Bedrooms

Full Baths

Half Baths

2nd Living Quarters	Computer Niche	Great Room-2 Story	2nd Master	Sitting
Bar/Entertainment	Den	Keeping Room	Media	Solarium
Basement	Dining Area	Kitchen	Mud	Study
Bathroom(s)	Dining Room	2nd Kitchen	Office	Sunroom
Bedroom(s)	Entry Hall	Laundry	Pantry	Utility
Bedroom/Bonus	Exercise	Library	Parlor	Wine Cellar
Billiard	Family Room	Living Room	Play Room	Workshop
Bonus Room	Foyer	Loft	Rec Room	None
Breakfast	Great Room	Master Bedroom	Sewing	

*Denotes Required Fields

EXTERIOR FEATURES

- Airplane Hangar
- Arena
- Arena Covered /Auto Shop
- Barn(s)
- Deck
- Elevator
- Equestrian Facilities
- Feed Barn
- Fenced Pasture
- Fenced Yard
- Fire Pit
- Gazebo
- Greenhouse
- Hay Shed
- Hot Tub
- In-Ground Gas Grill
- In-Ground Irrigation
- Lawn Maintenance
- Outdoor Fireplace
- Outdoor Kitchen
- Packing Shed
- Pool-Above-Ground
- Pool-In-Ground
- Porte-Cochere
- G-Rainwater Catchment
- Rooftop Terrace
- Satellite Internet Available
- Sauna
- Stable
- Storage Shed/Outbuilding
- Storage Unit
- Tennis Court(s)
- Terrace
- Tractor Shed
- Wired Internet Available
- Workshop
- Other-See Media/Remarks

TENANT RESPONSIBILITIES

- All except water
- All Utilities
- Cable
- Electric Heat
- Electricity
- Exterior Maintenance
- Garbage Pick-up
- Gas
- Interior Common Lights
- Oil Fuel
- Outdoor Lighting
- Parking Fee
- Water
- Other-See Media/Remarks
- None

LOT DESCRIPTION

- Adjoins Nat/State Forest
- Artificial Waterfall
- Beachfront
- City View
- Corner Lot
- Creek Front
- Cul-de-sac Lot
- Flood Fringe Area
- Flood Plain/Bottom Land
- Fruit Trees
- G-Infill Lot
- Golf Course View
- Green Area
- Hilly
- Lake Access
- Level
- Long Range View
- Mountain View
- Natural Waterfall
- On Golf Course
- Open/Cleared
- Pasture
- Paved Frontage
- Pond/Lake
- Private
- Riverfront
- Rolling
- Runway Lot
- Sloping
- Steep
- Stream/Creek
- Taxiway Lot
- Trees
- Vegetation/Crops
- Views
- Water View
- Waterfront
- Wetlands
- Winter View
- Wooded
- Year-Round View
- Other-See Media/Remarks

***MAIN LEVEL GARAGE**

Yes No

PARKING

- Attached Garage
- Back Load Garage
- Basement
- Carport - 1 Car
- Carport - 2 Car
- Carport - 3 Car
- Carport - 4+ Car
- Detached Garage
- Driveway
- Garage - 1 Car
- Garage - 2 Car
- Garage - 3 Car
- Garage - 4+ Car
- Garage Door Opener
- Golf Cart Garage
- Keypad Entry
- Lot
- On-Street Parking
- Parking Deck
- Parking Space - 1
- Parking Space - 2
- Parking Space - 3
- Parking Space - 4+
- Side Load Garage
- Other-See Media/Remarks
- None

FOUNDATION

- Basement
- Basement Fully Finished
- Basement Garage Door
- Basement Inside Entrance
- Basement Outside Entrance
- Basement Partially Finished
- Block
- Brick
- Concrete
- Crawl Space
- G-Sealed Crawl Space
- Pier & Beam
- Slab
- Other-See Media/Remarks
- N/A

ROOF

- Architectural Shingle
- Asbestos Shingle
- Built-Up
- Composition Shingle
- Fiberglass Shingle
- Flat
- Insulated
- Metal
- Rolled Rubber
- Slate
- Tar and Gravel
- Tile
- Wood Deck
- Wood Rafters
- Wood Shake
- Wood Trusses
- Other
- N/A

STREET

- Concrete
- Dirt
- Gravel
- Paved
- Other

ELEVATION

- 1000-1500 ft. Elev.
- 1500-2000 ft. Elev.
- 2000-2500 ft. Elev.
- 2500-3000 ft. Elev.
- 3000-3500 ft. Elev.
- 3500-4000 ft. Elev.
- 4000-4500 ft. Elev.
- 4500-5000 ft. Elev.
- 5000-5500 ft. Elev.
- 5500-6000 ft. Elev.

SEWER

- City Sewer
- Community Sewer
- County Sewer
- Public Sewer
- Septic Tank
- Tap Fee Required
- Shared Septic
- Other
- N/A
- None

***DRIVEWAY**

- Asphalt
- Brick/Cobblestone
- Circular
- Concrete
- Earth
- Gated
- Gravel
- Shared
- Stone
- Other
- None

WATER

- City Water
- Community Well
- County Water
- Filtration System
- Shared Well
- Spring
- Water Softener System
- Well
- Public Water
- Other
- None

WATER HEATER

- Electric
- Gas
- Hybrid Heat Pump
- Natural Gas
- G-On-Demand Water Heater
- Propane
- G-Solar
- Other-See Media/Remarks
- None

PORCH

Back Porch-Wrap-
Balcony Around
Covered Screened
Enclosed Patio Side
Front Other
Glass
Patio

GREEN BUILDING FEATURES

G-Adv. Framing/Concrete Const.
G-Engineered Wood Products
G-No-Low VOC/Paints, Sealants, Varnish
G-Photovoltaic-Solar Power
G-Recycled Const./Household Waste
G-Spray Foam Insulation
G-Xeriscaping-Drought Resist. Plants

HVAC

Apollo System
Baseboard Hot Water Heat
Central Air
Ductless/Mini-Split System
Electric Baseboard Heat
Electric Hot Air
G-Active Solar Heat
G-Energy Star® HVAC
G-Fresh Air Ventilation
G-Geothermal
G-Passive Solar Heat
G-Radiant Heated Floors
G-Sealed Combustion Fireplace/Wood Stove
Gas Floor Furnace
Gas Hot Air
Gas Space Heater
Gas Steam Heat
Gas Water Heater
Heat Pump - A/C
Heat Pump - Heat
Humidifier
Kerosene

Multi Zone A/C
Multi Zone Heat
Natural Gas
No A/C
Oil Floor Furnace
Oil Hot Air
Oil Space Heater
Oil Steam Heat
Oil Water Heater
Propane
Radiant Heat
Wall Unit - A/C
Wall Unit Heat
Window Unit
Woodstove
Other-See Media/Remarks
N/A
None

LAUNDRY LOCATION

Main
Upper
Third
Basement
Closet
Garage
Kitchen
Laundry Room
Porch
Utility Room
Other-See Media/Remarks
None

GREEN CERTIFICATION

Earth Craft House
Energy Star® Qualified
Environments for Living
Green Built N.C.
LEED Home
NGBS National Green Building Standard
None

HERS INDEX

0-100

EQUIPMENT

Cable Prewire
Ceiling Fan(s)
Central Vacuum
CO Detector
Convection Oven
Cooktop Electric
Cooktop Gas
Dishwasher
Disposal
Double Oven
Electric Dryer Hookup
Electric Range/Oven
Exhaust Fan
Gas Dryer Hookup
Gas Range/Electric Oven
Gas Range/Oven
Grill Top
Ice Maker Connection
Intercom
Microwave
Natural Gas
Network Ready
Oven

Propane
Range/Hood
Refrigerator
Security System
Self Cleaning Oven
Surround Sound
Trash Compactor
Wall Oven
Warming Drawer
Washer
Other-See Media/Remarks
None

ACCESSIBILITY

2 or More Access Exits
Bath 60-Inch Turning Radius
Bath Grab Bars
Bath Lever Faucets
Bath Low Mirrors
Bath Raised Toilet
Bath Roll-In Shower
Bath Roll-Under Sink
Bath Scald Control Faucet
Chair/Stair Lift
Closet Bars 15-48 Inches
Door Width 32 Inches or More
Doors-Lever Handle
Doors-Recede
Doors-Swing In
Elevator
Entry Slope Less Than 1 Foot
Exterior Curb Cuts
Garage Door Height Greater Than 84 Inches
Hall Width 36 Inches or More
Handicap Parking
Hard/Low Nap Floors

Kitchen 60-Inch Turning Radius
Kitchen Appliances Low/Secure
Kitchen Low Cabinetry
Kitchen Low Counters
Kitchen Modified Range
Kitchen Raised Dishwasher
Kitchen Roll-Under Sink
Kitchen Side Open Oven
Lowered Light Switches
No Interior Steps
Pool Power Lift
Pool Ramp Entry
Ramp(s)-Main Level
Remote Devices
Tactile/Visual Markers
Thresholds 5/8 Inches
Vehicle Transfer Area
Wheelchair Height Mailbox
Wheelchair Height Shelves
Zero-Grade Entry
Other-See Media/Remarks

*Denotes Required Fields

***INTERIOR FEATURES**

- | | | | |
|------------------------|----------------------|------------------------|-------------------------|
| Attic Fan | Cable Available | Open Floor Plan | Walk-In Closet(s) |
| Attic Finished | Cathedral Ceiling(s) | Pantry | Wet Bar |
| Attic Other | Elevator | Sauna | Whirlpool |
| Attic Stairs Fixed | Garage Shop | Second Living Quarters | Window Treatments |
| Attic Stairs Pull Down | Garden Tub | Skylight(s) | Walk-In Pantry |
| Attic Walk-In | Handicap Access | Split BR Plan | Other-See Media/Remarks |
| Basement Shop | Hot Tub | Storage Unit | None |
| Breakfast Bar | Kitchen Island | Tray Ceiling | |
| Built-Ins | Laundry Chute | Vaulted Ceiling | |

FIREPLACE

Yes No

FIREPLACE DESCRIPTION

- | | |
|------------------|--------------------|
| Bonus Room | Porch |
| Den | Propane |
| Family Room | Rec Room |
| Fireplace Insert | See Thru |
| Gas Logs | Wood Burning |
| Gas Unvented | Wood Burning w/Gas |
| Gas Vented | Starter |
| Great Room | Woodstove |
| Kitchen | Other |
| Living Room | |
| Master Bedroom | |
| Natural Gas | |

FLOOR COVERINGS

- | | |
|------------------------|------------------|
| Bamboo | Parquet |
| Brick | Prefinished Wood |
| Carpet | Slate |
| Concrete | Stone |
| Cork | Terrazzo |
| G-Sustainable Flooring | Tile |
| Laminate Stone | Vinyl/Linoleum |
| Laminate Tile | Vinyl Plank |
| Laminate Wood | Wood |
| Marble | Other |

COMMUNITY FEATURES

- | | |
|-----------------------|-----------------|
| 55 and Older | Hot Tub |
| Airfield | Lake |
| Boat House | Playground |
| Boat Lift | Pond |
| Boat Ramp | Pool |
| Boat Slip | Putting Green |
| Business Center | Recreation Area |
| Cabana | Rooftop Terrace |
| Club House | Sauna |
| Concierge | Security |
| Dock/Pier | Sidewalk |
| Dog Park | Ski Slopes |
| Elevator | Street Lights |
| Equestrian Facilities | Tennis Court(s) |
| Equestrian Trails | Walking Trails |
| Fitness Center | Other |
| Gated Community | None |
| Golf Course | |

***WATERBODY NAME**

(IF WATERFRONT IS SELECTED IN THE "LOT DESCRIPTION" OR "MISCELLANEOUS" FIELDS)

LAKE/WATER AMENITIES

- Boat House
- Boat Lift
- Boat Lift-Community
- Boat Ramp-Community
- Boat Slip
- Boat Slip-Community
- Boat Slip (Deed)
- Boat Slip (Lease/License)
- Floating Dock
- Paddlesport Launch Site
- Paddlesport Launch Site-Community
- Personal Watercraft Lift
- Pier
- Retaining Wall
- Other-See Media/Remarks
- None

NOTES

REMARKS

RENTAL

**Denotes Required Fields*

PUBLIC REMARKS (No listing agent/firm or owner/seller contact promotional information.)

1000 characters

AGENT REMARKS (Not available on client displays/reports. No combo, lockbox or alarm security codes.)

500 characters

DIRECTIONS (Driving directions only. No listing agent/firm or owner/seller contact promotional information.)

500 characters

SYNDICATION REMARKS (Not available on Matrix™ reports. Only available on syndication websites. Ex: CarolinaHome.com, Realtor.com®, Homes.com, etc.)

1100 characters

COMPANY REMARKS (Only seen by agents in your firm.)

1500 characters

PHOTOS AND ATTACHMENTS

Photos and attachments can be added to incomplete listings.

Photos: Up to 36 photos – (JPG, JPEG, PNG, GIF) – (6 MB size limit) – Photos should not be branded – All listings must have at least one photo attached.

Attachments: Up to 10 MB (PDF, DOC, RTF) – Only viewable for CarolinaMLS members.