



### Violation Report

All written complaints for violations of the [Canopy MLS Rules and Regulations](#) will be considered by Canopy MLS staff in accordance with Section 9. All complaints of unethical conduct or requests for arbitration are referred to the Realtor® association with which the Member Participant (MP) holds primary membership. Any complaint that alleges a violation of the rules and regulations, and unethical conduct or requests for arbitration, will be separated into two issues and handled by the appropriate adjudicator. Canopy MLS reserves the right to request that complaints be submitted in writing and request evidence including documentation of the alleged violation.

Please complete the information below (letters with the required information will be accepted) when inaccurate or incomplete information is discovered in the MLS database. This form can be sent (emailed, faxed or delivered) to Canopy MLS staff. Canopy MLS staff will maintain the confidentiality of the complainant(s). [Want to know more about the Canopy MLS compliance program?](#)

**Name of complainant(s):** \_\_\_\_\_

**Name of respondent(s) (the agent or broker who committed the alleged violation):** \_\_\_\_\_

**Violation(s):** Please describe the violation(s). You can also attach additional pages if needed. Please provide proof of the violation if possible (i.e., MLS report, photograph, listing agreement or contract).

Do you agree to appear before the MLS Hearing Committee (if necessary) if the respondent believes that the fine imposed is without merit? Responding "no" to this question does not prohibit you from filing the violation report.  Yes  No

**Return to:** Dana Gibbs-Haney, Compliance Manager  
Canopy MLS  
1120 Pearl Park Way, Charlotte, NC 28204  
Ph: 704-940-3159, Opt. 4; Fax: 980-556-7810  
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