

Canopy MLS / Cape Fear REALTORS®
Cooperating Supra Key Agreement

Please read this Agreement carefully. Complete form and submit to Member Services and Accounting via Fax: (980-556-7803), email: membership@carolinahome.com, or mail to: Canopy Realtor® Association, Attn: Lockbox Administrator, 1120 Pearl Park Way, Ste. 200, Charlotte, NC 28204. Questions, please call (704) 940-3110.

Name (print, as appears on RE License): _____

Contact Phone # _____

NC / SC Real Estate License # _____

Contact Email: _____

Firm Affiliation _____

Firm Address _____

City

State

Zip

Cape Fear REALTORS® Supra Key Serial # _____ 4-digit PIN # _____

There is a one-time \$50.00 activation fee for non-members of Canopy MLS (\$10.00 fee for members). All fees MUST be paid BEFORE service will be activated. Payment method is check or credit card.

PLEASE NOTE: After the key cooperation is activated, when you perform an eSYNC, your key is automatically updated for both the Cape Fear keybox system and the Canopy MLS keybox system.

Please read the following information carefully as you are signing an agreement affidavit.

Canopy MLS / Cape Fear REALTORS®
Supra Lockbox Key Letter of Agreement

In return for the privilege of having my Supra electronic lockbox key active in the areas covered by both the Canopy MLS and the Cape Fear REALTORS®, I agree to abide by these rules regarding key usage.

- I agree to abide by all Supra key Rules and Regulations as defined by the Canopy MLS.
- I agree that loaning my cooperating Supra key to any other agent is a serious violation of this agreement and may result in the loss of key access in the cooperating MLS or monetary fines.
- I will always make an appointment to show the home before entering the property.
- I will always leave a business card at a property I have shown.
- I understand that if I am found to be in violation of the terms of this agreement that I may lose my guest privileges in the cooperating MLS's Supra system for a period of time. Should it be determined that I will lose my cooperating access, I will be given the option to choose to pay a fine, in an amount determined based on the severity of the Supra key violation, but not to exceed \$1,000, in lieu of loss of my Supra key service.
- In the event of a dispute, which results in the filing of a grievance or arbitration, I agree to abide by the Bylaws of my primary key association.

I further acknowledge my awareness that to show real estate in a state other than the one in which I am licensed is a violation of real estate license law.

Signature _____ Date _____

Amount Paid: \$50 (Non-Members) \$10 (Members)

Check # _____ Credit Card # _____ Exp: _____